KAKATIYA INSTITUTE OF TECHNOLOGY & SCIENCE, WARANGAL

(An Autonomous Institute under Kakatiya University, Warangal)

Office of Outcome Based Education (OBE)

OBE CALENDER - AY 2024-25
(For UG III,V & VII semesters)
Pattern- 1 (For courses adapting 4+3+MSE-I+4+3+MSE-II)

This is applicable for the courses which adapt 4+3+4+3 pattern where Unit-I and Unit-III will be taught for 4 weeks while Unit-II and Unit-IV will be taught for 3 weeks. In this pattern, teachers can provide prerequisites for the course in the first week of class work (before and after MSE-I). This might be suitable for courses which are completely unrelated/ new to those which students have completed in previous semesters.

Week	Activity	Task to be done
Week -2 08.07.2024 to 13.07.2024	Head of department	• Ensure that OBE reports of all the courses are available in the department • Ensure that Faculty Course Review Meetings (FCRMs) by course committees are conducted
	Course coordinator	• Collecting OBE reports of the respective courses for the previous 3 years • Collecting inputs from industry experts on course KSQs the student is expected to acquire as a result of course learning • Conducting FCRM-1 for inputs on OBLS • Preparing Outcome Based Lecture Schedule (OBLS) based on ATTRs of previous 3 years
	Course teacher	• Preparing OBLS, Outcome Based Lecture plan (OBLP) as per minutes of meeting of FCRM-1
Week -1 15.07.2024 to 20.07.2024	Head of department	• Collecting OBLS and minutes of meetings of all FCRMs • Providing suggestions for OBLS to Course Committees (CCs)
	Course coordinator	• Finalizing OBLS as per inputs from Head & DAAC • Submitting finalized OBLS to HoD
	Course teacher	• Finalizing OBLS as per inputs from Head & DAAC and submitting finalized OBLS to

		Course coordinator
		• Posting of academic documents (OBLS, templates, lecture summaries, ppts) to CourseWeb
		• Preparing Course Introduction Video (CIV) and posting to students on CourseWeb
Week 1 -Instruction (Start of class work) 22.07.2024 to 27.07.2024	Head of department	• Monitoring the classwork
	Course coordinator	• -
	Course teacher	• Identifying students for CP and CRP presentations and supervising them in delivering effective presentations
		• Instructing students to maintain Single Source (SS) Notebook
		• Conducting the classwork as per OBLS with OBLP
Week 2 -Instruction 29.07.2024 to 03.08.2024	Head of department	• Monitoring the classwork
	Course coordinator	• -
	Course teacher	• Checking whether the student has purchased Textbook and maintained SS Notebook and submitting compliance to HoD on 'purchase of course textbook, maintaining SS notebook and having laptop'
		• Conducting the classwork as per OBLS with OBLP
Week 3 -Instruction 05.08.2024 to 10.08.2024	Head of department	• Monitoring the classwork
	Course coordinator	• -
	Course teacher	• Conducting the classwork as per OBLS with OBLP
Week 4 -Instruction 12.08.2024 to 17.08.2024	Head of department	• Ensuring the timely completion of Unit-I for all courses
		• Preparing timetable for Minor-I with Department Examination Branch Coordinator
		• Monitoring the classwork
	Course coordinator	• Conducting FCRM-2 at the end of week
		o Ensure completion of syllabus of Unit-I for conduction of Minor-I with complete syllabus

		• Finalizing Minor – I question paper
	Course teacher	• Conducting the classwork as per OBLS with OBLP • Ensuring Course Patent (CP) presentation by identified student
Week 5 -Instruction (Minor-I week) 19.08.2024 to 24.08.2024	Head of department	• Monitoring the conduction of Minor-I • Monitoring the classwork
	Course coordinator	• -
	Course teacher	• Conduction of Minor-I • Correction of Minor-I answer scripts, distributing them in the class and posting of marks in CMS • Submission of statistics of Minor-I to course coordinator
Week 6 -Instruction 26.08.2024 to 31.08.2024	Head of department	• Ensuring the submission of OBE reports of Minor-I of all courses along with Action To be Taken Reports (ATTRs) for Minor-I and Action Taken Reports (ATRs) on ATTRs of previous examinations (Minor-I, MSE-I & ESE of previous academic year) • Monitoring the classwork
	Course coordinator	• Preparing OBE reports of Minor-I and listing the ATRs for Minor-I based on ATTRs of previous examinations (Minor-I, MSE-I & ESE of previous academic year) • Identifying ATTRs for Minor-I of current academic year along with Course Committee
	Course teacher	• Conducting the classwork as per OBLS with OBLP • Ensuring submission of Special Assignment on Course Patent.
Week 7 -Instruction (Last week before MSE-I) 02.09.2024 to 07.09.2024	Head of department	• Ensuring the completion of Unit-I and Unit-II for all courses • Collection of Mid-Course Feedback (online) before MSE-I • Monitoring the classwork
	Course coordinator	• Conducting FCRM-3 at the end of week o Ensure completion of syllabus of Unit-II for conduction of MSE-I with complete syllabus • Finalizing MSE – I question paper
	Course teacher	• Focusing on completion of teaching Unit-II contents • Ensuring submission of Assignment (A1) on "Coding for Problem Solving".
Week 8 – MSE-I Week	Mid Semester Examinations – I (*09.09.2024 to 18.09.2024*)	

09.09.2024 to 14.09.2024		
Week 9 - Instruction (Phase-II class work begins after MSE-I) 16.09.2024 to 21.09.2024	Head of department	• Monitoring the classwork • Preparation of Remedial Class timetable for MSE-I with Department Timetable Coordinator and notifying the same to the students •
	Course coordinator	• Preparation of Remedial Class Tutorial sheet (RC Tutorial sheet) for MSE-I
	Course teacher	• Conducting the classwork as per OBLS with OBLP • Completion of correction of MSE-I answer scripts and distributing them in the class • Submission of statistics of MSE-I to course coordinator
Week 10 – Instruction (Remedial Class Week) 23.09.2024 to 28.09.2024	Head of department	• Conducting MSE-I Result Review Meeting (RRM) with DAAC • Monitoring the classwork • Ensuring the submission of OBE reports of MSE-I of all courses along with ATTRs and ATRs
	Course coordinator	• Preparing OBE reports of MSE-I and listing the ATRs for MSE-I based on ATTRs (of previous year MSE-I, ESE and Minor-I of current year) • Identifying ATTRs based on MSE-I along with Course Committee • Presenting MSE-I statistics to the DAAC
	Course teacher	• Conducting the classwork as per OBLS with OBLP • Ensuring presentation on Course Research Paper (CRP) by identified students • Conduction of Remedial Classes for MSE-I with the RC tutorial sheet
Week 11 - Instruction 30.09.2024 to 05.10.2024	Head of department	• Monitoring the classwork
	Course coordinator	• -
	Course teacher	• Conducting the classwork as per OBLS with OBLP
DUSSEHRA VACTION (07.10.2024 to 13.10.2024)		
Week 12- Instruction 14.10.2024 to	Head of department	• Monitoring the classwork • Ensuring the timely completion of Unit-III for all courses

19.10.2024		• Preparing timetable for Minor-II with Department Examination Branch Coordinator

	Course coordinator	• Conducting FCRM-4 at the end of week
		  o Ensure completion of syllabus of Unit-III for conduction of Minor-II with complete syllabus
		  o Presenting suggestions received from DAAC on presentation of MSE-I statistics
		• Finalizing Minor – II question paper

	Course teacher	• Conducting the classwork as per OBLS with OBLP
Week 13 (Minor-II week) - Instruction 21.10.2024 to 26.10.2024	Head of department	• Monitoring the classwork • Monitoring the conduction of Minor-II
	Course coordinator	• Preparing OBE reports of Minor-II and listing the ATRs for Minor-II based on ATTRs of previous year • Identifying ATTRs based on Minor-II along with Course Committee
	Course teacher	• Conduction of Minor-II • Correction of Minor-II answer scripts, distributing them in the class and posting of marks in CMS • Submission of statistics of Minor-II to course coordinator
Week 14 - Instruction 28.10.2024 to 02.11.2024	Head of department	• Monitoring the classwork • Ensuring the submission of OBE reports of Minor-II of all courses along with ATTRs and ATRs
	Course coordinator	•
	Course teacher	• Conducting the classwork as per OBLS with OBLP • Ensuring submission of Special Assignment on Course Research Paper (CRP).
Week 15 - Instruction (Last week of instruction) 04.11.2024 to 09.11.2024	Head of department	• Ensuring the completion of Unit-III and Unit-IV for all courses • Ensuring completion of minimum of 10 experiments by all students in all the laboratory courses • Collection of online Feedback before MSE-II • Monitoring the classwork
	Course coordinator	• Conducting FCRM-5 at the end of week o Ensure completion of syllabus of Unit-II for conduction of MSE-II with complete syllabus

		• Finalizing MSE – II question paper
	Course teacher	• Conducting the classwork as per OBLS with OBLP • Ensuring submission of Assignment (A2) on "Coding for Problem Solving".
Week 16 **(MSE-II Week)** 11.11.2024 to 16.11.2024	Mid Semester Examination -II (*11.11.2024 to 20.11.2024*)	
Week 17 18.11.2024 to 23.11.2024	Head of department	• Ensuring conduction of Laboratory End Semester Examination (ESE)
	Course coordinator	• Preparing OBE reports of MSE-II and listing the ATRs for MSE-II based on ATTRs of previous year and Minor-II of current year • Identifying ATTRs based on MSE-II along with Course Committee • Presenting MSE-II & CIE statistics to the DAAC
	Course teacher	• Correction of MSE-II answer scripts • Submission of statistics of MSE-II to course coordinator
Week 18 25.11.2024 to 30.11.2024	Head of department	• Ensuring conduction of Laboratory End Semester Examination (ESE) • Conducting MSE-II & CIE Result Review Meetings with DAAC
	Course coordinator	• -
	Course teacher	• -
Week 19 02.12.2024 to 07.12.2024	Head of department	• -
	Course coordinator	• -
	Course teacher	• Correction of answer scripts of ESE • Submission of statistics of ESE to course coordinator
Week 20 09.12.2024 to 14.12.2024	Head of department	• -
	Course coordinator	• -
	Course teacher	• Correction of answer scripts of ESE

		• Submission of statistics of ESE to course coordinator
Week 21 16.12.2024 to 21.12.2024	Head of department	• Conducting Result Committee Meeting (RCM) with external member, course coordinators and course teachers • Conducting ESE Result Review Meeting with DAAC
	Course coordinator	• -
	Course teacher	• Correction of answer scripts of ESE • Submission of statistics of ESE to course coordinator
Week 22 23.12.2024 to 28.12.2024	Head of department	• Preparing PO attainment gaps and action plans for filling PO attainment gaps with DAAC

	Course coordinator	• Conducting FCRM-5 at the end of week
		   o Preparing OBE reports of ESE and listing the ATRs for ESE based on ATTRs of previous year
		   o Identifying ATTRs based on ESE along with Course Committee
		   o **Calculating PO attainments and PO attainment gaps**
		• Presenting ESE statistics, PO attainments and PO attainment gaps to the DAAC
		• Identifying reasons for PO gaps and preparing the ATTRs and ATRs

	Course teacher	• -

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